Use of MAD Potters Equipment Policy

MAD Potters is dedicated to fostering creativity and community engagement through its events and activities. To maintain the integrity and availability of our resources, the following policy outlines the use of MAD Potters equipment:

1. **Purpose of Equipment:** The equipment owned by MAD Potters is designated solely for MAD Potters events and activities. This includes workshops, classes, and exhibitions that align with our mission of promoting arts and pottery within the community.

2. **Community Arts Projects:** MAD Potters values community involvement and may occasionally engage in collaborative arts projects. These projects aim to enhance public appreciation for pottery and provide opportunities for community participation.

3. **Application for Equipment Use**: Organisations or individuals interested in utilising MAD Potters equipment for community arts projects must submit an application to the Committee for consideration. Applications should include:

- A detailed description of the proposed project
- The intended use of the equipment
- How their project aligns with the 'Use of MAD Potters Equipment Policy'
- The expected outcomes for the community
- A timeline for the project

4. **Evaluation Criteria**: The Committee will review applications based on the following criteria:

- Alignment with MAD Potters' mission and values
- Potential impact on the community
- Feasibility of the project plan
- Responsible usage and care of the equipment
- How the project aligns with the 'Use of MAD Potters Equipment Policy'

5. **Approval Process**: Upon submission, the Committee will assess the application and communicate the decision within a specified timeframe. Approved applicants will receive guidelines on equipment usage, including safety protocols and maintenance responsibilities.

6. **Responsibility and Accountability:** Users of MAD Potters equipment are expected to adhere to all provided guidelines and ensure the equipment is used responsibly and may incur a cost for damages. Any damage or misuse of the equipment may result in revocation of future usage privileges.

7. **Review and Amendments**: This policy will be reviewed periodically and may be amended as necessary to reflect the evolving needs of MAD Potters and the community we serve.

By adhering to this policy, MAD Potters aims to promote responsible usage of our equipment and foster a creative environment that benefits MAD Potters' Members & related events. For any inquiries regarding this policy or send a request, please contact the MAD Potters Committee: secretary@madpotters.org.au